Site	Position	Justification
☐ GC ☐ CC ☐ DS	Please include: **Position Title:** Financial Aid Technician **Position #:** CL-00605 **FTE:** 1.0 **Department:** Financial Aid	**1. Key responsibilities of position:** ○ - Coordinate Financial Aid programs to determine student eligibility. - Process Financial Aid awards to ensure timely receipt of funding from Title IV and California Student Aid Commission. - Monitor student eligibility and loss of financial aid. - Facilitate Title IV reporting **2. Current status of position:** ○ ☑ Filling a replacement position included in the budget ○ ☐ Filling a restructured position included in the budget ■ Has an Org Mod been approved? Yes☐ /No☐ ■ Org Mod approval date _____ ○ ☐ Filling a new position ■ Has an Org Mod been approved? Yes☐ /No☐ ■ Org Mod approval date _____ ○ ☐ Other (please specify) **3. Strategic Staffing Rationale:** Please address at least one of the following items: a.☑ Critical threshold of instruction and support services b.☐ Legal mandate c.☒ Accreditation requirements d.☐ Health and safety priorities e.☐ Essential supervision
		4. Budget Impact – Please specify the following: ○ Is position included in the current budget? Yes☑/No ☐ ○ Funding Source? Unrestricted ☑ /Restricted☐ ○ Smartkey and Salary Object: 1331001 ○ Annual Salary at Step B: $47808 plus benefits