GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
STRATEGIC HIRE REQUEST

_____
Date

Site	Position	Justification

GC
CC
DS
	Please include:
	
	Position Title:
	
	Position #:
	
	FTE:
	
	Department:
		1. Key responsibilities of position:
		   o
		
		2. Current status of position:
		
		  o Filling a replacement position included in the budget
		  o Filling a restructured position included in the budget
		      ■ Has an Org Mod been approved? Yes /No
		      ■ Org Mod approval date _____
		  o Filling a new position
		      ■ Has an Org Mod been approved? Yes /No
		      ■ Org Mod approval date _____
		  o Other (please specify)
		
		3. Strategic Staffing Rationale:
		Please address at least one of the following items:
		
		  a. Critical threshold of instruction and support services
		
		  b. Legal mandate
		
		  c. Accreditation requirements
		
		  d. Health and safety priorities
		
		  e. Essential supervision

		4. Budget Impact – Please specify the following:
		  o Is position included in the current budget? Yes /No
		  o Funding Source? Unrestricted /Restricted
		  o Smartkey and Salary Object:
		  o Annual Salary at Step B: $ plus benefits