

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

7/24/2023

Date

Site	Position	Justification
<input checked="" type="checkbox"/> GC <input type="checkbox"/> CC <input type="checkbox"/> DS	<p>Please include:</p> <p>Position Title: Science Lab Technician III - Biology</p> <p>Position #: IA-00035</p> <p>FTE: Classified Full Time 40 hour per week</p> <p>Level: 36</p> <p>Department: Biology</p>	<ul style="list-style-type: none"> • Key responsibilities of position: Perform or direct other technicians in the maintenance of biology laboratories (sinks, lab tables, counters, models, equipment, and computers in the instructional labs and prep areas) and related areas (i.e., animal house, lath house, greenhouse, exhibit areas, and any other storage facilities) in clean, safe and sanitary conditions. Coordinate and participate in the preparation of complex and unique sets of experimental and instructional materials, for diverse courses in biology including cell and molecular biology, biotechnology, microbiology, anatomy and physiology including preparation of specimens, media, supplies and equipment utilized by instructors, tutors and students. • Current status of position: <ul style="list-style-type: none"> ○ X Filling a replacement position included in the budget ○ Filling a restructured position included in the budget <ul style="list-style-type: none"> ■ Has an Org Mod been approved? Yes / No ■ Org Mod approval date _____ ○ Filling a new position <ul style="list-style-type: none"> ■ Has an Org Mod been approved? Yes / No ■ Org Mod approval date _____ ○ Other (please specify) _____ • Strategic Staffing Rationale: Please address at least one of the following items: <ul style="list-style-type: none"> ○ Legal mandates ○ Accreditation requirements <ul style="list-style-type: none"> ○ Health and safety priorities The Lab Tech III works to achieve and maintain efficient and safe operation of the Biology department lab facilities through the monitoring, ordering, and maintenance of supplies needed for Biology lab instruction. The tech also maintains specialized equipment and oversees other techs in the area. ○ Critical threshold of instruction The Science Lab Tech III is necessary for the Biology department to maintain the current lab offerings. Failure to replace the position could result in a reduction of offerings in an already highly impacted department. A Substitute is needed immediately to support the area while the screening committee for the permanent position convenes over the 3 months. ○ Essential supervision The tech assists instructors and students in the use of advanced instructional equipment.

		<ul style="list-style-type: none">• Budget Impact – Please specify the following:<ul style="list-style-type: none">○ Is position included in the current budget? Yes○ Funding Source? Unrestricted○ Smartkey and Salary Object: 1380202_Biology II Biological Sci○ Annual Salary at Step B: \$58,800