



GROSSMONT COLLEGE
College Council
Thursday 27 October 2022
3-5 p.m.
Griffin Gate HyFlex

Telephone Options:

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Zoom

AGENDA

Purpose: The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision making.

CONVENER	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input checked="" type="checkbox"/> Marshall T. Fulbright	<input type="checkbox"/> TBD	<input type="checkbox"/> Barbara Gallego
	<input type="checkbox"/> TBD	<input type="checkbox"/> Colleen Parsons
	<input type="checkbox"/> TBD	<input type="checkbox"/> Judd Curran
		<input type="checkbox"/> VPAS (Vacant)
		<input checked="" type="checkbox"/> Marsha Gable proxy convener

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Pearl Lopez	<input type="checkbox"/> Cindy Emerson	<input checked="" type="checkbox"/> Javier Ayala
<input type="checkbox"/> Julio Soto	<input checked="" type="checkbox"/> Diana Barajas	<input type="checkbox"/> Michael Copenhaver
<input checked="" type="checkbox"/> Carmina Caballes	<input checked="" type="checkbox"/> Ondrea Mesquita	<input type="checkbox"/> Wayne Branker
<input checked="" type="checkbox"/> Liz Barrow	<input type="checkbox"/> Michele Martens	<input type="checkbox"/>

RECORDER	PRESIDENT	GUESTS
<input checked="" type="checkbox"/> Karla G. Garduno	<input checked="" type="checkbox"/> Denise Whisenhunt	<input checked="" type="checkbox"/> Andrew Hellier (SS& E Committee Representative)
*Italicized = Non-voting		<input checked="" type="checkbox"/> Karolina Macias (SS&E Committee Representative)
		<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome	
2. Establish Quorum (50%+1 of voting members)	Quorum Met.
3. Additions/Deletions to Agenda	N/A
4. Approve Meeting Notes	Minutes were approved.
5. Public Comment (5 min)	N/A
6. President's Report (5 min)	<p>Denise thanked everyone for the intentional work that is being done around campus to create a campus culture. Denise gave a shout-out to Dean Rodriguez and the Halloween party. She also thanked those in student services and instruction. The president alluded to many events all over campus like Filipino career workshops, and movie festivals. She thanked Michele Martens for allowing her to participate at the Getting Real with President, and she thanked and acknowledged classified workers and the effort and dedication given at work. She mentioned our new Public Information Officer, Ernesto River, he comes from Southwestern College with a background in graphic arts and journalism, and photography. She shouted out his work with the effort with the cafeteria hour's issues and the food truck solution. She announced that the college is in the middle of identifying the Vice President of Administrative Services. Karolina Macias raised the question of what we are doing to make sure we provide the same choices of food to our evening students. President Denise said she will take it under consideration for the evening student and will look at solutions to provide for those in the evening. Denise mentioned the Operational Excellence visit that happened this week, she informs the council that the committee that came was really impressed by the level of engagement that day from all groups including faculty and classified personnel. She relayed the importance of what came from the visit, which is an opportunity to ask what we can do as an institution as a campus to include and improve our processes. She finished with a sincere thank you to everyone for their hard work.</p>

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS	
1. Governance Review Updated Timeline	<ol style="list-style-type: none"> Timeline <u>Shared Governance Handbook WORK IN PROGRESS</u>

NEW BUSINESS	
1. Strategic Hires	1. <u>A&R Specialist (VA) Approved</u>
2. Student Equity Plan	2. <u>Draft of the Student Equity Plan from SS& E representatives :</u> Andrew Hellier and Karo Macias, the student equity plan will run from 2022-2025. The plan is found in the One Drive folder for review and all questions and comments are to be submitted with the google forms linked provided. The timeline states that the SS&E committee will sent out the plan to constituency groups. SEP draft will be an item for review for Classified and Academic Senates, along with Admin Leadership Roundtable. Around October the plan will be taken to the College Council (today's meeting) and will be presented to the President's cabinet for feedback. Around November the plan will be sent out to President, VPs. and Academic Senate President for final approval and signatures. November 30 th is the SEP submission deadline. The SEP has 5 metrics, one is enrollment, and two is successful completion of math/English in the 1 st year. Three is term-to-term persistence, four is transfer and finally, five is completion. For this presentation, the group only focused on sharing number one, enrollment. The representatives focused on what the current structure is for successful enrollment, what in this current structure is creating equity gaps, and the action steps necessary to implement that ideal structure. NOVA is the tool used to evaluate the structures being spoken about, the current structure that California community colleges are using is guided pathways as the framework and guided pathways call the college to critically analyze structures and make significant changes across the campus.
3. Schedule	3. December 1 st Social Event: As a part of the engagement norms the College Council will be having their end of semester event after the meeting. 4. Future November meetings: Marshall shared that the fall semester of college council always falls on holidays. There is a revisiting of the schedule for fall 2023-2024 in Spring 2023. It will be revisited at the February meeting. 5. Proposed Written Reports: Marshall suggested a proposal of written reports. This will not be mandatory, to be sent to the committee and added to the minutes. Cindy Emerson echoed the support for the written reports. Marshall restates that the purpose of the reports to go out with the agenda is to give a chance for those who have questions to ask them at the meeting rather than barely finding out the updates at the meeting. In spring 2023, the group will ask for the reports to be added to the agenda. Javier Ayala also showed support with the written reports and added the uploading the minutes in for the college to have access to them. Marshall reported that the Academic Affairs office is in the process of getting the minutes and agenda transcribed and posted within two days of the meeting.

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FOR CONSENSUS *

** On College Council, consensus is reached when at least three-fourths (75%) of voting members present are in agreement on a decision. Consensus is *not* reached on College Council if more than two (2) of those in the minority are members of the same constituency (Gov. Handbook, pg. 10).*

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INFORMATION AND DISCUSSION

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CONSTITUENCY AND COMMITTEE REPORTS

1. Constituency Updates ASGC, Academic Senate, Classified Senate, Administrators Association	ASGC: N/A Academic Senate: Pearl and Liz shared that the President of FAACC came into campus to give a legislative update. Pearl is concerned that there are bills and legislation being passed that affect the campus and the classrooms. Her goal and the goal of the senate is to be more transparent and inclusive with that process. Pearl has begun asking for written reports to improve communication. Classified Senate: Michele reports that the executive board is getting ready for the first in person retreat of classified senate happening tomorrow Friday 10.28.22. Michele continues to share the positive impact of the Getting Real with the President, the feedback received, and the solutions found. Thank you, Grams will be going, out soon as possible. Administrators Association: N/A
2. Budget Committee (BC)	N/A
3. Facilities Committee (FC)	N/A
4. Planning and Institutional Effectiveness Committee (PIEC)	N/A
5. Professional Development Committee (PDC)	N/A
6. Staffing Committee (SC)	N/A
7. Classified Staffing Prioritization Committee (CSPC)	N/A
8. Faculty Staffing Prioritization Committee	The committee is in the process of finalizing the requests and ranking them. Tomorrow 10.28.22 there will be presentations and they will be presented to the Staffing
9. Student Success & Equity Committee (SSEC)	The bulk work done by the committee is the SEP presented today.
10. Technology Committee (TC)	Bryan shares that the committee has been working on its technology plan. They have been working on it all semester and will share out in the minute notes See here
11. Accreditation Steering Committee	N/A

FOLLOW-UP

Who	Item	Timeline

WORK AHEAD

- *Governance Evaluation*
 - *Follow-up on draft, edits, and create final document for constituency reviews.*

NEXT MEETING: Thursday, December 1st, 3-5 PM (Griffin Gate- HyFLex- [Zoom](#))

ADJOURN 4:35 PM

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Engagement Norms

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency, and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convener of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.

Virtual Norms (Established April 2020):

1. Consensus / voting: (a) state item for vote in the chat, (b) record votes in chat grouped by constituencies.
2. Use the raise hand feature in the participant window when you wish to speak.
3. Mute microphone when not speaking.
4. Record the meetings for note taker to use as needed.
5. Consider ways for guests to observe (i.e. use “Registration” feature for meetings. Keep the chat area reserved for voting and advisory members.