



Embedded Tutor for Title V—Via Rápida!

Position Purpose:

An embedded tutor works closely with the instructor inside and outside the accelerated English classroom to support students for the duration of the course.

Essential Function:

The embedded tutor serves the students as:

- **a tutor** – helping students understand content and become better readers, writers, and critical thinkers
- **a guide** – empowering students to succeed and take advantage of the campus and community resources available to help do so
- **a model academic** – demonstrating successful learning strategies, habits and behaviors
- **a co-facilitator** – collaborating with the instructor on affective objectives to strengthen student success and persistence

Other duties:

- Provide students individualized attention and feedback during class activities and after class.
- Reinforce study skills and strategies to support students in becoming independent, active learners.
- Support the instructor in creating a dynamic learning environment.
- Model the behavior and habits of a successful learner with a positive, growth-oriented attitude.
- Expose students to tutoring who may not seek it otherwise.

Embedded tutors are also required to attend an embedded tutor training and monthly follow-up trainings throughout the semester.

Minimum Qualifications (applicants must meet all of the following criteria):

- Be currently enrolled as a graduate student or hold a Master's degree in a discipline related to the position (e.g., English, Rhetoric, Reading, Creative Writing, TESL, Education) **OR** have earned a grade of "A" or "B" in a transfer-level English course (e.g., English 120, RWS 100, or the equivalent)
- Experience in a project, program, or position that requires (or demonstration of) effective communication and interpersonal skills
- Experience and/or completion of coursework that indicates strong academic and study skills
- Experience in a project, program, or position that requires a professional demeanor
- Experience working in settings or on teams with people from diverse backgrounds

Preferred Qualifications:

- A desire to enter the field of teaching and/or education
- Experience tutoring students in reading and writing

Compensation:

Embedded tutors will be compensated based on education and experience, starting at \$14.56/hour. The position will be for an average of 6-10 hours per week for the duration of a college semester.

To apply, please email a letter of interest to Professor Michelle Crooks at michelle.crooks@gcccd.edu stating your background and why you are interested and include one professional reference. A CV/resume would also be helpful, but it is not required.

*This position is not open to those who are current adjunct instructors or lecturers.